



Rong Qiao Sedbergh School

RQSS Admissions Policy

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Introduction

The purpose of this policy is to outline the approach to admissions at RQSS. Admission into RQSS is selective, as opposed to non-selective or highly selective. Students at RQSS are selected on the basis of fit and aptitude in RQSS's 5 core values (Moral, Academic, Physical, Social and Aesthetics). Students admitted to RQSS typically demonstrate an stronger than average aptitude in two or more of RQSS's core values.

Entrance

Entrance focuses on the Kindergarten and the natural transition grades in China – Grade 1, 7 and 10.

Students who register with the school through the education bureau registration system will be accepted subject to remaining places. Students in grades with assessments and interviews will be required to sit these assessments not as an entry requirement but to enable the school to engage in dialogue with families about the suitability of an RQSS education for their child.

Transfer students

Students joining RQSS in Grades 2, 3, 4, 5, 6, 8, 9, 11 and 12 are considered transfer students by the education bureau. Students transferring from outside Changle district will need to obtain the necessary permission to do so from their current school district.

In year admissions

Students joining RQSS outside of start of the new academic year will follow the in year admission process which is identical to the start of the year admissions process, but with more support from a registrar than at the start of the academic year.

Assessment

Students in the Kindergarten and Grade 1 to Grade 3 do not need to take an admission exam.

The purpose of assessments and interviews is to advise suitability not restrict access to families wishing to join RQSS.

Students will take assessments in Chinese, English and maths. Students wherever possible should attend a demo lesson where they will be observed for their behaviour.

Students with exam results lower than expected will be offered a second (different) exam. In the case of second resit students will be offered to take a Cognitive Ability Test as an alternative only needing to reach an average score (90 to 110) to join. The implication that using Cognitive Ability Testing only ability is assessed not knowledge must be explained to parents.

The Head of School for each section will oversee and administer the assessments used. The Principal's Office will oversee the assessment process.

Where AEN is suspected as part of the AEN process the Head of School may as appropriate involve the SENCO.

English language

The English language requirements to enter RQSS reflect the English ability and limits from the local curriculum and are set at a level where students demonstrate a grasp of English reading and the potential to make rapid improvement.

Interview

Where applicable assessments and demo lessons must be completed prior to interview.

Interviews are for the whole family (parent(s) and candidate student) the purpose of the interview is to understand the student better, ensure the family understand the nature of an RQSS education and are committed to understand and accept the differences between a bilingual school education and a traditional Chinese school. Effort should be made to help all parties to settle and relax. The interview is a good opportunity to check that the student and family will fit the school and have realistic goals that meet with the education offered.

The interview is a two way process and time must be given to the student and parents to ask questions.

Interview is a tool to share important information and avoiding misunderstanding in future. Wherever possible the relevant registrar should be present for the interview.

Interview panels will be nominated by the Head of each school and will typically include the Head of School and translator.

Notification of outcomes

Following the interview registrars will notify parents of the outcome within two working days.

Equalities

The RQSS admissions policy should be read in conjunction with the school Equalities Policy

Appeal

Parents may appeal admissions decisions to the school by contacting the Superintendent. The school appeal process should be completed ahead of the education bureau appeals policy, although this is not a prerequisite of the education bureau process.